

Oregon Association of Clean Water Agencies Education Committee

Monday, December 12, 2016
10am – 12pm

Marion County Public Works - Willamette Conference Room
5155 Silverton Road NE, Salem, Oregon 97305

Remote meeting access:

Dial in: [1-641-715-3625](tel:1-641-715-3625), passcode 836684#

GoToMeeting: <https://www.gotomeet.me/acwa1/education-committee-meeting>

AGENDA

Introductions

1. **Organizational structure: roles and responsibilities** – 40 min (Elizabeth Sagmiller)
 - a. Steering committee structure
 - b. Partner representation

Objective: discuss the different roles in the collective, and identify key ideas for structuring the steering committee and having representation from non-jurisdictional partners

2. **Development of group charter** – 10 min (Roy Iwai)

Objective: discuss creating a new charter for how we will act as a group, how decisions are made, how we will meet, how and what we will share, etc.

3. **Base Camp project management software details** – 20 min (Kathy Eva, Keare Blaylock)

Objective: learn about how BaseCamp works and discuss whether this meets our needs for coordination from different regions.

4. **Financial landscape** – 30 min (Keri Handaly, Roy Iwai)

Objective: review results of the post-forum survey in terms of a starting budget. Review of grant funding programs at Meyer Memorial Trust Willamette River Initiative.

5. **What is the name of this group?** – 20 min (All)

Objective: Brainstorm potential names for this collaborative of organizations (not the campaign).

Future Discussions

- Charter review and finalization
- Project identification and resources (personnel, funding, time)